

AGA Seattle Chapter Board Meeting

701 5th Ave, Suite 3700 – Seattle WA
Call-In Number: 866-615-0722, Pass Code: 58397656#

11:45 - 1:00 pm

Tuesday, September 26, 2017

- Roll Call of Officers

Member	Title	Present at Meeting
Mary Ann Hardy	President and Professional Development Chair	X
Karen Murphy	President Elect	X
Diane MaKaeli	Past President and Education Chair	X
Sam Lord	Treasurer, Webmaster & Early Careers Chair	X
Tony Eayrs	Membership Chair	X
Tim Dobler	Newsletter Editor	X
Gabrielle Sivage	CGFM Chair and Community Service Chair	X
Karyn Angulo	Secretary & Historian	Absent
John Kurpierz	Board Member	Absent
Sandra Starnes	Board Member and Regional Vice President	X
Ken Smith	Board Member	X

President's Report

Mary Ann Hardy opened the meeting at 11:49. Everyone except Karyn Angulo and John Kurpierz was able to attend.

Secretary Report

Karyn A. was absent. Karen Murphy took the September 26th meeting minutes. Two changes were made to the August 15th minutes: 1) Early Career Report topic, Beta Psi was changed to Beta Alpha Psi and 2) Good of the Chapter topic, *Accountability*; Diane MaKaeli responded to a request sent out by Louise Burnett from AGANational for assistance in being a reviewer for the Citizens Centric Reports (CCR) awards. She hopes to bring information back to the chapter on how to expand this part of our chapter outreach.

A motion was made and seconded to nominate Ken Smith as a new board member. The motion was passed.

A motion was made and approved to accept the August minutes with revisions.

Treasurer Report

Sam Lord provided the financials via email prior to the meeting. He urged the board to let him know if they had questions about the April, May, and June financials. He then gave an overview of the August financials. Checking balance is \$1,912.95, savings is \$3,065.67, and the 12-month CD is \$4,665.39, for total assets of \$9,644.01. Expenses included shirts for new board members. Sam asked for comments or concerns with the

budget. This year's budgeted expenditures for CPE speaker lunches and parking will be \$15 and \$25, respectively. **The board agreed to continue discussions at the October board meeting regarding the Columbia Tower Club and PDT travel expenditures.**

A motion was made and seconded to approve the budget and the motion was passed. A motion was made and seconded to approve the August financial reports and the motion was passed.

Education Discussion

October Meeting Topic. Mary Ann noted that Sandra Starnes had presented the September topic last year, and former board member Ken Smith had led discussions of article on government financial management. Mary Ann offered to contact Larissa Benson to see if she could give a presentation in October.

Diane sent out a proposed training plan for our educational offerings this year. She discussed the proposal and pointed out the plan is CGFM based and follows the CGFM learning modules. The plan also has a list of webinar options. Gabrielle agreed to make a presentation at the November CPE meeting.

Testing and roll-out of remote broadcasting. Mary Ann told the board that the chapter is at the mercy of the GAO when we are in a situation that requires use of their hardware and software as equipment is in its facilities.

Tony Eayrs suggested a discussion on **cyber security** by Ralph Johnson, King County's Chief Information Security Officer.

Newsletter Editor Report

Tim Dobler reported that the first quarter newsletter was sent out September 3rd, and the October newsletter will be reported for the second quarter. The maximum newsletter chapter recognition points for first quarter were reported and submitted to AGA National.

CGFM Report

Gabrielle mentioned that she wanted to focus on:

- **Pricing** of study books for the CGFM.
- Developing a list of **topics**, she can teach and propose a **schedule**.
- **Outreach** to interested parties. She said she'd like a smaller group for email contacts. She would do a roll-out blurb in the newsletter and then advertise.

Participants can get CPE credit as long as they sign in and out, regardless of where the training is held. She'll report more on this later. Sam asked about study guides and stated that he has two spare section 3 books. He said that the board should consider the logistics for sharing these resources.

Membership Report

A motion was made to nominate Tony Eayrs as the new Membership Chair. The motion was seconded and was passed. We have 1 new member as of September 1, 2017.

Community Service Report

Gabrielle stated the Amazon is hosting Mary's Place now and wanted to know if the board wanted to consider reaching out to another organization. Some ideas are supporting organizations around holiday times. **The board agreed to table community service ideas for the October board meeting.**

Early Career Report

Sam said he didn't have anything to report. He is reaching out to schools now for recruiting for his work. AGA National had suggested that we connect with the Portland chapter, which hosts a regional Beta Alpha Psi meeting early next year.

Webmaster Report

Sam said he would update the website as we come up with speakers and topics. Sam receives emails from the Seattle AGA gmail account. He can set this up to forward to the board. The old address at agaseattle.org emails no longer work.

Chapter Recognition Program goal: 19,501

Karen and Diane are working on the chapter recognition points for first quarter. Most board member points reports are in and we will submit them before Friday, September 29th.

Good of the Chapter – All

Board Job Descriptions. Mary Ann reminded board members to take notes on what they do for their positions and provide her the information by the end of the year in advance of the elections for the upcoming program year.

Education plan proposal. Diane submitted a new education proposal that closely follows CGFM exam topics.

Privacy Policy. Karen mentioned that she was working on a privacy policy and said she'd like to get this on the agenda for the November board meeting to discuss the proposal and what we want in our privacy statement.

Mary Ann adjourned the meeting at 12:56 p.m.

Next general meeting: November 14, 2017