



ASSOCIATION OF GOVERNMENT ACCOUNTANTS

Tallahassee Chapter

Monday, April 9, 2018 - 5:30PM

Chapter Executive Committee Meeting

DHSMV, Kirkman Building Training Room B203, 2900 Apalachee Parkway

MINUTES

Call to Order – President Alexandra Weimorts called the meeting to order at 5:44pm. The following officers and directors were in attendance:

Chapter Officers:

Alexandra Weimorts, President
Jim Lewandowski, President-elect
Steve Burch, Immediate Past President
Jamaal Dickens, Secretary

Chapter Directors:

Justin Evans
Sue Graham
Ernestine Jackson
Jim Maxwell
Kim Mills
Angie Robertson
LaVondria Norton
Nate Seabrooks

Officers and Directors not present:

Antonio Murphy, Treasurer
Denison Graham, Treasurer-elect
Jose Alfaro
Patrick Cowen
Melinda Miguel
Sam McCall
Sasa Stefanovic

Meeting Called to Order – President Weimorts presided and welcomed the officers and directors to the meeting.

Meeting Quorum – Secretary Jamaal Dickens indicated a quorum was present.

Prior Meeting Minutes – March 2018 CEC Minutes were presented to the board. A motion was carried and seconded to adopt.

New Business

AGA Member Awards Marketing

President Weimorts raised the question about how to market the AGA Member awards. Weimorts advised the CEC to think about possible recipients that we currently work and collaborate with. Member Kim Mills raised the idea of sending out an email to the Inspector General's office about possible awards recipient considerations or ideas of individuals to nominate. Member Jim Maxwell also raised the idea of requiring every officer to present award recipient nominations to the CEC.

Orlando Chapter, PDT Community Event

President Weimorts mentioned her conversation with someone in Orlando who contacted her with information about a team event associated with the PDT event in Orlando, with our Chapter volunteering for Jeff Hart's organized event for the homeless during the PDT. The contact asked if the Tallahassee Chapter would consider co-sponsoring the event on July 26th (the day after the end of the PDT). Conversation ensued on considerations for volunteering. Weimorts added that she would reach out to National, and Past-President Steve Burch suggested sending an email to remind the Chapter about the 2018 PDT and adding verbiage regarding this additional event. Conversation followed regarding CEC members' attendance conflict with this year's PDT, due to the state's fiscal year-end closing period.

Chapter Year 2018-19 Luncheon Schedule

President Weimorts sent an email asking the CEC about the 2018-19 Proposed Luncheon Dates, with a possible change of date in November, due to Thanksgiving. Conversation ensued regarding removing the luncheon for December, luncheon venue, food options, and the average monthly cost for luncheon catering. The following dates are on hold:

- September 19, 2018
- October 17, 2018
- November 14, 2018
- December – No Luncheon
- January 16, 2019
- February – No Luncheon (GTE Event)
- March 20, 2019
- April 17, 2019
- May 15, 2019
- June 19, 2019

The CEC agreed on changes to the luncheon schedule, as discussed. Weimorts raised a motion to propose luncheon dates at the Country Club for the 2018-19 Chapter Year. The motion was moved, seconded, and unanimously approved to adopt.

Chapter Year 2018-19 CEC Venue Search

President Weimorts alerted the CEC that HSMV is unable to host the venue for future CEC meetings. Conversation ensued about possible locations for future meetings. Weimorts suggested to the CEC to continue thinking of future meeting venues, with a final decision to be determined.

CGFM Month Proclamation on Website & Sent to National

President Weimorts commended Member Patrick Cowen on being instrumental in getting the CGFM Month Proclamation signed by Tallahassee's Mayor, Andrew Gillum. She mentioned that she was asked to send this great accomplishment to National and advised the CEC to view the proclamation on the AGA Tallahassee Chapter website.

Old Business

Article of Incorporation Legal Name

- Legal Name: Tallahassee Chapter of the Association of Government Accountants. DBA Tallahassee AGA. (No LLC needed per National)

Bylaws Chair Justin Evans confirmed this is correct and confirmed Chapter could start the filing process. President Weimorts reported the Chapter would have to pay and send bylaws with application to the Florida Division of Corporations, then on to Sunbiz. The Chapter submitted tax return as of 3/31/18 and will file a short year tax return for the period 4/1/18 to 6/30/18. On the short return, the Chapter will change tax year to FY 6/30/18 because the Chapter's fiscal year and program year will end on this date. However, the Membership year ends on 3/31/18 because National controls that date. Conversation ensued about changing dates for FY end, chapter nominations, and tax year.

Committee Reports

Awards

Chair Kim Mills reported that she has not seen any new award nominations come through from the website and that she will send emails within the next week or so.

Bylaws – Justin

Chair Justin Evans mentioned he will present a draft of the Chapter's Bylaws, which will include changes of Fiscal Year End and Membership Year End dates, at the May 2018 CEC Meeting.

CGFM Review Course

Chair Sue Graham reported that the CGFM Section 2 training will be held at the Florida Department of Children and Family's Auditorium, Bldg. 4, on October 10-12, 2018.

Chapter Recognition Program

Chair Jim Lewandowski reported that the Tallahassee Chapter currently stands at over 33,000 points and is well-over the Platinum status level. President Weimorts mentioned that our education/early careers section is the Chapter's weakest link, but Chair Lewandowski confirmed that only the total amount of points is needed for status recognition and our Chapter has maxed out nearly every other category.

Community Service

Chair Ernestine Jackson reported that the WFSU Pledge Drive was a success, having 3 AGA members and 1 non-member volunteer for the event, and that no other community service events are forthcoming for this Chapter year.

Early Careers / Student Membership

Chair LaVondria Norton raised the question to the CEC regarding extending scholarship eligibility to individuals who have previously won the scholarship and that she was under the impression that this was allowable. She also mentioned extending the scholarship deadline and increasing the amount to increase the number of applicants. Conversation followed on whether this eligibility for reapplication after previously winning was allowable. President Weimorts shared that the National Office permits past winners to reapply for awards. A question was raised on whether CEC members could apply to the monetary awards programs. Members discussed and decided to exclude current CEC members from the Chapter scholarships. A motion was made to allow previous awardees the chance to reapply for the scholarship opportunity with a change in the application's essay question. The motion was seconded and unanimously approved.

Education

President Weimorts reminded the CEC of the upcoming TCC Presentation, which will be presented by both herself and LaVondria Norton on April 10, 2018. Weimorts also mentioned that there are three luncheons and one webinar remaining for the 2017-18 Chapter Year.

May Members-Only Training Event

President Weimorts asked the CEC to refer to both layouts presented for the May Training Event and mentioned possible pros and cons on each. Layout #1 was decided to be used and Weimorts asked Secretary Jamaal Dickens to advertise this as soon as possible, with a registration cap of 80 participants.

Finance Committee

Chair Angie Robertson updated CEC on finances. Some Exhibitors' fees from the 2018 GTE Event are outstanding. The May and June luncheon revenue is being estimated at \$600.00. Expenses should not include any PDT expenses because those will be included in the 2018-19 Chapter year's budget. There are no projections for community service, and Officer/Director awards should cost less this year. Chair Robertson also briefed the CEC on the proposed June 2018 budget and the proposed 2018-19 Chapter Year budget. President Weimorts confirmed that Jim Maxwell's previous IRS notice has been taken care of and the June budget will be decided next month via vote.

GTE

In Chair Jose Alfaro's absence, President Weimorts mentioned of the 4 GTE Exhibitor revenues still pending, one was received and sent over to Treasurer Antonio Murphy. Conversation ensued on pending receipts from Exhibitors. Member Jim Maxwell mentioned sending a summary of the evaluation forms to the CEC, with suggestions for next year's event, and urged that the CEC needs to begin formalizing the 2019 GTE Committee. President Weimorts agreed.

Membership

Chair Sue Graham reported that the AGA Tallahassee Chapter's current membership stands at 347 members and that she is making outreach with past due members. President Weimorts reminded CEC members to please ensure membership remains in good standing and paying dues is essential to being on the CEC Board.

Nominations

This item is tabled until the May meeting.

Records Management

Chair Steve Burch alerted the CEC to scan documents of CPE forms for any 2016-2018 meetings if any of the board volunteered to assist during a luncheon or webinar. He also mentioned that he is thinking of additions to the website, including possibly adding the Chapter's financials.

No Committee Reports Requested

- Citizen Centric Reporting
- Newsletter
- Website

Next CEC Meeting

The next CEC meeting will be held on Monday, May 14, 2018.

Adjournment

There being no further business before the CEC, the meeting was adjourned at 7:44 pm.

Respectfully submitted,

Jamaal R. Dickens

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Secretary