



ASSOCIATION OF GOVERNMENT ACCOUNTANTS

Tallahassee Chapter

Tuesday, March 7, 2017 – 5:30 PM

**Chapter Executive Committee Meeting
HSMV, Neil Kirkman Building, Room B-203**

MINUTES

Call to Order – President Steve Burch called the meeting to order at 5:43pm. The following officers and directors were in attendance:

Chapter Officers:

Steve Burch, President
Alexandra Weimorts, President-Elect
Jim Lewandowski, Secretary
Patrick Cowen, Immediate Past President
Jennifer Larsen, Treasurer

Chapter Directors:

Sue Graham
Sasa Stefanovic
Nate Seabrooks
La’Vondria Norton
José’ Alfaro
Ernestine Jackson
Michael White
Justin Evans

Officers and Directors not present:

Sam McCall
Melinda Miguel
Lemuel Toro
Kim Mills
Jim Maxwell

Guests: No guests were present

Meeting Quorum – President Steve Burch welcomed the officers and directors to the meeting. The Secretary, Jim Lewandowski, indicated a quorum was present.

Prior Meeting Minutes – Prior minutes for January and February were presented to the Board and were adopted.

New Business

Event Procedures

Steve Burch presented luncheon and webinar procedures in an effort to streamline monthly processes for events. These will be posted in the Chapter's Google Docs for general access.

Gulf Region Conference Call

Steve Burch stated the Gulf Region Conference call was uneventful. There was general discussion regarding the upcoming SLM and PDT. There was discussion on holding a raffle at the next GTE with proceeds going to a charitable cause. It was also announced there would be a free webinar on March 15 with information on becoming a CGFM.

Old Business

None

Committee Reports

Community Service

Ernestine Jackson stated the North FL Veterans Stand Down would be held at the fairgrounds April 21-22.

Finance Committee

Financial reports were presented to the Board for review generating no discussion. Steve presented a discussion to establish a minimum balance for a reserve fund as cash flow support in the event of revenue interruption from not being able to hold an event for an unforeseen reason. A motion was made and seconded to establish.

GTE

Patrick shared that we received many compliments on venues, topics, and speakers. The GTE had 325 registrants and the GTE app was very well received.

Membership

Sue Graham advised the Board that current membership stands at 324 with outstanding membership applications still being processed.

Records Management

Nothing to report

Website

Steve reported he has been actively working with National on the implementation of the new standardized website and that there will be online user training March 16.

No Committee Reports Requested

- Awards
- Bylaws
- CGFM
- Chapter Recognition Program
- Citizen Centric Reporting
- Early Careers / Student Membership
- Education
- Newsletter
- Nominations

Next CEC Meeting

Steve Burch shared that our next CEC meeting is scheduled for April 4, 2017 at 5:30pm in room B-203 of the Neil Kirkman Building.

Adjournment

There being no further business before the CEC, the meeting was adjourned at 7:12pm.

Respectfully submitted,

Jim Lewandowski

Jim Lewandowski
Secretary