



**ASSOCIATION OF GOVERNMENT ACCOUNTANTS
Tallahassee Chapter
Chapter Executive Committee Meeting
December 13, 2016
HSMV, Neil Kirkman Building, Room B-130**

MINUTES

Call to Order – President Steve Burch called the meeting to order at 5:40pm. The following officers and directors were in attendance:

Chapter Officers:

Steve Burch, President
Alexandra Weimorts, President-Elect
Jim Lewandowski, Secretary
Patrick Cowen, Immediate Past President

Chapter Directors:

Nate Seabrooks
Ernestine Jackson
Sasa Stefanovic
Sue Graham
Kim Mills

Officers and Directors not present:

Katie Sanders, Treasurer
James Maxwell
Sam McCall
La’Vondria Norton
Lu’Quanda Colston
Melinda Miguel
Michael White
Lemuel Toro
Jose Alfaro, Jr.

Guests: Jennifer Larsen from the Florida Department of Agriculture and Consumer Services, and Justin Evans from the Florida Housing Commission.

Meeting Quorum – President Steve Burch welcomed the officers and directors to the meeting. The Secretary, Jim Lewandowski, indicated a quorum was present.

Prior Meeting Minutes – Jim Lewandowski presented the final November 7, 2016 minutes to the members seeking approval or additional edits. A motion was made and seconded and all were in favor to approve.

New Business

Guests

Guests were introduced themselves to the CEC. Each present CEC member also took a turn to introduce themselves and speak briefly about their job. Both guests expressed interest in working on the CEC.

New Website Transition

Steve Burch advised the Board that soon the Chapter website will change to National hosting the site. One initial concern was the losing the Chapter's ability to maintain a site unique to others. Steve has been working with National to ensure items unique to the Tallahassee chapter are placed on the new website. In March 2017 there will be an 'orientation' call for the CEC Website Committee. The date of launch for the new site is intended to be at or near the end of the current Chapter year (June 30, 2017). It is expected this will be a cost savings to the Chapter.

Old Business

Treasurer-elect Vacancy

Alexandra Weimorts, who heads the Nomination Committee, advised the Board that the Committee had nominated Jennifer Larsen to hold and begin the duties of the Treasurer-elect contingent upon finalizing AGA membership submission. A motion was made and the nomination was unanimously approved. Alexandra continued on and conveyed that the Committee had nominated Justin Evans to fill a Director position on the Board. A motion was made and unanimously approved.

Committee Reports

Awards

Kim Mills announced it was nearing time for award nominations such as Advancing Governmental Accountability, Excellence in Government ...etc...Kim asked the Board for direction if should no nominations be submitted by January, then move to June? Steve Burch suggested that the Chapter ask to be placed on the Administrative Directors agenda scheduled for December 16, 2016 and remind State Leadership of this opportunity. Board suggested that if no submissions by the January CEC meeting, then move to June Luncheon.

Community Service

Ernestine Jackson spoke highly of how the membership always responds so graciously for the Elder Elf program. That program adopted 12 seniors this year by filling the wish-list and providing cash of \$405. Ernestine advised there was remaining funds of \$107.73. A motion was made to provide those excess funds to Elder Care Services to benefit the seniors. The Board unanimously approved.

Ernestine also provided that a Publix gift card worth \$235 was gifted to the Ronald McDonald House (RMH), and they were very happy to receive it.

Wreaths Across America donation of 10 (ten) wreaths will be made on December 17, 2016, at the National Veterans Memorial Site on the parkway

was holding a wreath placement service at noon. Steve offered to represent this event on out Chapter behalf.

Homeless Shelter – Hopes. Provided donated toiletries from member to the organization.

Education

At this time the Board is in search of a speaker for the March 2017 luncheon. Steve Burch to make outreach with Sam McCall.

Finance Committee

Though La'Vondria Norton was absent from the meeting, through Nate Seabrooks, presented the accounts reconciled through November 30, 2016. No issues were noted by the CEC upon cursory review.

GTE

Patrick Cowen stated the GTE logo has been created and provided to the vendor for the event app. The app is expected to be available for beta testing around the third week in December. Also, KPMG has committed to sponsoring the GTE in part, as exhibitors.

Membership

Sue Graham was advised the Board that current membership stands at 311.

Records Management

Records Management discussions were tabled until a future meeting.

Miscellaneous

Members discussed the insurance renewal due date of 1/31/17. Katie should be on the look-out. Alexandra Weimorts to make outreach with Katie to be on look-out and to call if don't have the invoice.

Reminder of the SLM Kansas City: May 4-6, 2017

Reminder of the PDT in Boston: July 10-11, 2017

Both events seeking 2 CEC members to attend.

No Committee Reports Requested

- Bylaws
- CGFM
- Chapter Recognition Program
- Citizen Centric Reporting
- Early Careers / Student Membership
- Newsletter
- Nominations
- Website

Next CEC Meeting

Steve Burch shared that our Chapter Executive Committee (CEC) meeting is scheduled for January 17, 2017.

Adjournment

There being no further business before the CEC, the meeting was adjourned at 7:18 pm.

Respectfully submitted,

Jim Lewandowski

Jim Lewandowski
Secretary