



# Charleston Chapter

## *A 2016 Report to Our Membership*

### Our Chapter

The Association of Government Accountants (AGA) is a non-profit organization supporting the professional development of financial professionals working in government – federal, state, and local. AGA is divided into regions across the United States, and also includes chapters in Guam, Japan, Puerto Rico, and the Northern Mariana Islands. The Charleston Chapter, established in 2006, is part of the Capital Region, which includes chapters in Washington, DC; Montgomery/PG County; Northern Virginia; Shenandoah Valley and Mid-Ohio/Parkersburg, WV.



The Charleston Chapter is located in West Virginia's Capital City of Charleston. Charleston's Association of Government Accountants chapter serves federal, state and local employees working in areas of accounting, auditing, budgets, finance, economics, internal control, and public administration in Charleston and the surrounding area.

We also encourage membership from private sector employees working in government environments or who have government clients. Students interested in pursuing a career in government financial management are encouraged to attend chapter events and consider a student membership.

Our Chapter meetings are held every other month and quarterly include a speaker to promote educational learning and offer CPE to our members. Meetings are held in Charleston. We also offer an annual sixteen hour CPE event as well as other CPE events throughout the year.

The Charleston Chapter is governed by a 9 member Chapter Executive Committee. The Executive Committee meets once a month throughout the year. Specific information about the Chapter can be found at [www.agacharleston.org](http://www.agacharleston.org).

### Our Purpose

AGA and our Chapter are dedicated to the professional development and advancement of the government financial management profession. The Charleston Chapter provides educational opportunities to promote the professional development of its members, and support the use of government financial management practices, policies, and promoting the financial management profession.

### Table of Contents

<i>About Us/Purpose</i>	1
<i>What We've Done</i>	2
<i>Our Finances</i>	3
<i>What's Next?</i>	4

### Mission

AGA fosters learning, certification, leadership and collaboration for professionals and stakeholders committed to advancing government accountability – a government's obligation to the people for its actions and use of resources.

### Vision

Promote the advancement of government accountability.

### Contact Us

Via e-mail: [Melissa.D.Mullins@wv.gov](mailto:Melissa.D.Mullins@wv.gov)

Website:

[www.agacharlestonwv.org](http://www.agacharlestonwv.org)

For more information about AGA:

[www.agacgfm.org](http://www.agacgfm.org)



# What We've Done

## Membership



	2014	2015	2016
<b>Number of Current Members</b>	51	<b>52</b>	<b>49</b>
<b>Overall Membership Retention Rate</b>	96%	<b>88%</b>	<b>92%</b>
<b>Number of New Members</b>	10	<b>6</b>	<b>6</b>
<b>Members with CGFM</b>	4	<b>5</b>	<b>5</b>

## Community Service

The Charleston Chapter held several community service activities during the year. We held a blanket drive during the winter for the homeless in our area. We partnered with the Coal City Volunteer Fire Department to make and distribute Valentine's for Veterans in our area. At year end, West Virginia experienced terrible flooding in the areas surrounding the Charleston Chapter. We were able to raise \$2,475 for flood victims. Thank you to all of the AGA Chapters who contributed.



## Training Events

During fiscal year 2016 the Charleston Chapter held several events where members and their guests could receive CPE credit. The Annual Spring Training Event held May 3 and 4, 2016 at the Charleston Town Center Marriott offered the Charleston Chapter members and guests 16 hours of governmental CPE credit. The Charleston Chapter also offers 1 hour of CPE at luncheons and 2 hours of CPE at webinars held throughout the year. CGFM Class #1 training was held on January 20, 2016. Contact Melissa at [Melissa.D.Mullins@wv.gov](mailto:Melissa.D.Mullins@wv.gov) to be added to the mailing list for future training events.



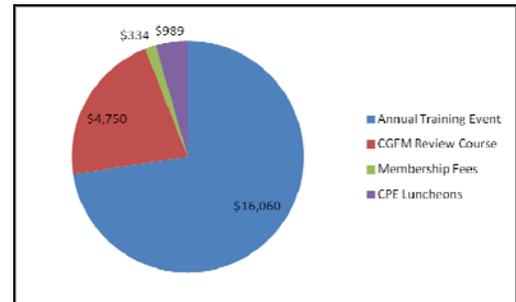
# Our Finances

## What were the costs for servicing the membership and how were those costs paid?

The Charleston Chapter is a non-profit organization operating solely on funds raised or donated through various functions. For fiscal year 2016, the Charleston Chapter plans to continue funding its activities through fees for educational programs and working to obtain sponsors for various events throughout the year.

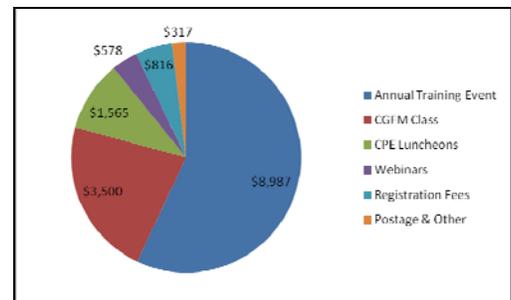
### Revenue by Source

Source	2016
Annual Training Event	\$16,060
CGFM Review Course	4,750
Membership Fees	334
CPE Luncheons	989
<b>Total Chapter revenues</b>	<b>\$22,133</b>



### Expenditures

Costs	2016
Annual Training Event	\$8,987
CGFM Class	3,500
CPE Luncheons	1,565
Webinars	578
Registration Fees	816
Postage & Other	317
<b>Total Chapter expenditures</b>	<b>\$15,763</b>



### Credit Cards

We now accept credit cards! You can pay on-line with PayPal for luncheons, training events and other Chapter functions. An invoice is created and e-mailed to each attendee. Once payment is made through the PayPal website a receipt is e-mailed to the attendee. This is a fast and easy way to make your payment.



### Financial Review

A financial review of the Chapter's finances is conducted annually by the executive committee. All records are kept on a cash basis.





# What's Next?

## Plans for 2017



### Education Plan

Increase number of continuing professional education (CPE) hours offered this fiscal year.

Find sponsors to host AGA webinars and luncheons to provide CPEs to our members.

Reach out to Federal, state and local governments, as well as local public accounting firms in the area to find speakers, increase membership, etc.

Annual event will be held May 23 and 24, 2017 at the Charleston Civic Center. Check your e-mail for registration information.



### Certified Government Financial Management

The Charleston AGA Chapter is actively trying to increase awareness of the benefits of the CGFM certification and the availability of chapter resources to aid receiving your certification. We sponsored CGFM Review Course #1 in January 2016 and will offer CGFM Review Course #2 in November 2016. Early registration information has been e-mailed. If you would like more information please contact us.

### We want to hear from you.

Do you like this report?  
Would you like to see other information?  
Please let us know by contacting Marie Long at [mlong@suttlecpas.com](mailto:mlong@suttlecpas.com).  
For more information on our services, visit our website at [www.agacharlestonwv.org](http://www.agacharlestonwv.org).

**Charleston Chapter AGA**  
P.O. Box 2904  
Charleston, WV 25330

### Membership Plan

The Charleston AGA Chapter will promote AGA membership in 2017. We will be holding various membership drive promotions throughout the year. Those promotions will include –

- Bring a Non-Member to Lunch for Free Competition – the member bringing the most non-members to the Chapter luncheons will win a prize.
- Reaching out to local colleges and universities to invite professors to become members and students to attend luncheons free of charge.



For more information regarding the Certified Government Financial Manager (CGFM) Program, go to: <http://www.agacgfm.org/CGFM-Certification/overview.aspx> or contact the Charleston AGA Chapter